

**MGM Institute of Management  
Internal Quality Assurance Cell (IQAC)**

***Meeting Notice***

Dear Sir/Madam,

It is my pleasure to inform you that the 12<sup>th</sup> meeting of the Internal Quality Assurance Cell of MGM Institute of Management is scheduled on 29/7/2017 at 2:30 a.m. at conference hall, MGM Institute of Management. The brief-agenda of the meeting is enclosed herewith. You are therefore requested to kindly make it convenient to attend the same.

Prof. Tanuja Dubey  
(Deputy Member Secretary)

Prof.Smita Khursale  
(Member Secretary)

Dr.(Col) Pardeep Kumar  
(Director)

**Copy to:**

**Members (Senior teachers of MGM IOM):**

- Prof.Ashish Gadekar
- Prof.Anil Palve
- Prof.Asmita Joshi
- Prof.Abhijeet Thakur
- Prof.Pooja Deshmukh
- Niyaz Makhmalla (Student coordinator)

**External Expert Members:**

- Dr.Mrs.Prapti Deshmukh-(Principal,G.Y.Pathrikar college )
- Dr.S.A.Somwanshi-(Ex-Director ,MGM IOM)
- Mr.Ashish Wagh(Alumni member and industry expert)

**Admin Official:**

- Dr..Abhijeet Thakur

## ***Agenda points of 12<sup>th</sup> Meeting of IQAC***

1. Discussion on activities of academic calendar for next session
2. Commencement of classes and the foundation course for MBA 1<sup>st</sup> year students.
3. Changes in academic and administrative committees
4. Any other point with the permission of the chair.

## *Minutes of meeting held on 29 July 2017*

- 1. Discussion on activities of academic calendar for next session-** Foundation course has a deep impact on the quality of instructions or education to be imparted subsequently. Prof. Rajlaxmi had asked for suggestions related to guest lectures, Prof. Anil Palve asked for suggestions related to Co curricular activities, foundation course and other activities for academic calendar scheduling. Suggestions were given by faculty members as well as Director and other expert members which will be incorporated in the next foundation course.
- 2. Commencement of classes-**It was decided to conduct 10 days Foundation Course before commencement of classes to have strong foundation for students of MBA-I<sup>st</sup> year. The syllabus for the classes was then shown on the PPT and more suggestions were asked. Dr. Prapti Deshmukh said that foundation course should include some classes on Mathematics also, which was agreed to by all. The committee was informed that basic Mathematics classes will be organized and more time will be allotted for the same.
- 3. Changes in academic and administrative committees-**Director said that as changes must be made to different academic and administrative committees and the performance of old committees was appreciated. Co-ordinator academics and administrative office were instructed to prepare the list of new committees.

### **Points from the Members:**

- 4. Procurement of books:** It was brought out by Prof. Ashish Gadekar that e-books must be procured as students are more e-savvy and these books can be accessed from home. This was supported by Prof. Asmita Joshi and Dr. Pooja Deshmukh. The house was informed that e-books on common subjects will be procured in Academic Year 2017-18.
- 1.** There being no more points, the meeting was closed.

Member Secretary

**MGM Institute of Management  
Internal Quality Assurance Cell (IQAC)**

***Meeting Notice***

Dear Sir/Madam,

It is my pleasure to inform you that the 13<sup>th</sup> meeting of the Internal Quality Assurance Cell of MGM Institute of Management is scheduled on 23/10/2017 at 2:30 a.m. at conference hall, MGM Institute of Management. The brief-agenda of the meeting is enclosed herewith. You are therefore requested to kindly make it convenient to attend the same.

Prof. Smita Khursale  
( Member Secretary)

Dr. (Col) Pardeep Kumar  
(Director)

**Copy to:**

**Members (Senior teachers of MGM IOM):**

- Prof.Ashish Gadekar
- Prof.Anil Palve (Coordinator Academics)
- Dr.Pooja Deshmukh
- Prof.Asmita Joshi
- Prof.Tanuja Dubey
- Niyaz Makhmalla (Student coordinator)

**External Expert Members:**

- Dr.Mrs.Prapti Deshmukh-(Principal,G.Y.Pathrikar college )
- Dr.S.A.Somwanshi-(Ex-Director ,MGM IOM)
- Mr.Ashish Wagh(Alumni member and industry expert)

**Admin Official:**

- Dr.Abhijeet Thakur

## ***Agenda points of 13<sup>th</sup> Meeting of IQAC***

1. Discussion on results of University exams.
2. Training of Faculty members.
3. Discussion on Alumni Meet
4. Discussion on National conference to be organized in February 2018
5. School of Artillery, Deolali Visit
6. Discussion related to MGM Olympics and Heritage run
7. Any other point with the permission of the chair

## *Minutes of meeting held on 23 October 2017*

**1. Results of University exams May 2017:** Coordinator Academics projected the slides of University exam results. The result was as under:

**a. MBA 1<sup>st</sup> Year - 73%**

**b. MBA 2<sup>nd</sup> Year – Marketing Management - 62%**

**Financial Management - 81 %**

**Human Resource Management - 56%**

**Production & Operations Management - 80%**

The result has shown good progress as compared to AY 2015-16. The same was appreciated by the IQAC and the committee members said that efforts must continue to improve the results as we are not able to meet the quality objective as yet fully.

**2. Training of Faculty members:** Committee was intimated that the following faculty members have undergone training as mentioned against each:

a. Dr. (Col) Pardeep Kumar – UK India Education & Research Initiative (UKIERI) Programme, Leadership and Faculty Development at Bhuvaneshwar (Odisha) from 4 to 17 October 2017 and at SKIT&M Jaipur Rajasthan.

b. Prof. Rajlaxmi Bhosale – Skill Development (Cultural Differences) Course at Kandy Srilanka through Disha International (a NGO) from 23<sup>rd</sup> to 31<sup>st</sup> October.

**3. Alumni feedback on Quality improvement:** Dr. (Col) Pardeep Kumar intimated the date of Alumni Meet “Memories” which will take place on 10<sup>th</sup> February, 2018. Prof. Chitra Deshpande (Alumini coordinator) put forth alumni meet plan, which was confirmed by Director. It was decided that we must collect Alumni feedback and ask them suggestions on quality enhancement.

**4. National conference and Responsibilities:** Dr. (Col) Pardeep Kumar proposed to have national conference on **Managing Farming Crises in India through Farm Loan Waivers and its Impact’** on February 16-17. Discussion was carried out for the same. Prof. Ashish Gadekar suggested a few names of speakers for various sessions which was agreed by all other members.

It was suggested by Prof. Anil Palve that all faculties must write papers on the subject as adequate time was available. My. Niyaz Makhmalla requested that students should also be allowed to present papers. His point was appreciated.

- 5. School of Artillery Visit:** The students of MGMIOM and faculty members along with the Director, Dr. Col Pardeep Kumar planned for a one-day field trip on 9<sup>th</sup> January 2018 to School of Artillery Deolali for the “Arms and Ammunition Firing Demonstration”. Prof. Anil Palve put forth the plan, which was confirmed by Director. The aim was to give exposure to students to the processes and practices of handling of weapons and highly technical equipment held by the armed forces of India.
- 6. Discussion related to students role in MGM Olympics and Heritage run:** The 5th Heritage Run was planned to be organized in view of the 35th Foundation Day of MGM trust. Three days MGM Olympics has been planned to be held at MGM Sports Stadium, Aurangabad from 08 Nov 2017 to 10 Nov 2017 as a part of celebrations of 35th Foundation Day of MGM. All MGM Institutes/colleges/polytechnic and schools will participate in MGM Olympics. The students will be incorporated in planning and conduct of these events. The committee agreed that the students of MBA should not only take part in the games / sports but also be given the opportunity to organize various events. The committee was assured that adequate opportunity will be given to the students to learn about organization of games and sports.
- 7.** There being no more points, the meeting was closed.

Member Secretary

**MGM Institute of Management  
Internal Quality Assurance Cell (IQAC)**

***Meeting Notice***

Dear Sir/Madam,

It is my pleasure to inform you that the 14<sup>th</sup> meeting of the Internal Quality Assurance Cell of MGM Institute of Management is scheduled on 12/4/2018 at 2:30 a.m. at conference hall, MGM Institute of Management. The brief-agenda of the meeting is enclosed herewith. You are therefore requested to kindly make it convenient to attend the same.

Prof. Tanuja Dubey  
(Member Secretary)

Dr.(Col) Pardeep Kumar  
(Director)

**Copy to:**

**Members (Senior teachers of MGM IOM):**

- Prof.Ashish Gadekar
- Prof.Anil Palve (Coordinator Academics)
- Dr.Pooja Deshmukh
- Prof.Asmita Joshi
- Dr. Harshali Deshmukh
- Niyaz Makhmalla (Student coordinator)
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- Prof.Abhijeet Thakur
- Prof.Pooja Deshmukh
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**External Expert Members:**

- Dr.Mrs.Prapti Deshmukh-(Principal,G.Y.Pathrikar college )
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- Mr.Ashish Wagh(Alumni member and industry expert)

**Admin Official:**

- Dr.Abhijeet Thakur



## ***Agenda points of 14<sup>th</sup> Meeting of IQAC***

1. Intimation of change of the Member Secretary
2. Quality of Business Communication Classes
3. Teaching of EXIM Procedures and GST concepts
4. Participation in Business Today-Marketing and Development Research Associates (MDRA) survey 2018
5. Any other point with the permission of the chair

## ***Minutes of meeting held on 12/4/2018***

1. The Director, Dr. (Col) Pardeep Kumar introduced Prof. Tanuja Dubey as a Member Secretary in place of Prof. Smita Khursale with effect from 1<sup>st</sup> January 2018.
2. **Quality of Business Communication Classes:** It has always been noticed that the students need more training in English knowledge and communication skills. Though we have been conducting Business Communication classes, but the results are not up to our satisfaction. It has been increasingly felt that our faculties must be trained to teach Business Communication (including English language) through a trainer so that the quality of English teaching could be improved. After a detailed discussion it was decided that a FDP be conducted on teaching of English language in June/July 2018. This was agreed to and Prof. Rajlaxmi Bhosale was nominated as coordinator of the FDP as she is already trained in the subject.
3. **Teaching of EXIM Procedures and GST concepts:** There are many students in the institute who are likely to handle their family businesses including export. There is a requirement of giving quality teaching in export procedures to such students. After the implementation of GST, the old tax regime has lost its relevance. It is important to teach new GST related issues. Therefore the quality of Instructions on topics like EXIM and GST is required to be improved. It was proposed to conduct a Management Development Program in the Institute in order to train our faculties and industrial personnel in providing in EXIM and GST related aspects. Dr. Harshali Deshmukh was nominated as coordinator of the MDP.
4. **Participation in Business Today-Marketing and Development Research Associates (MDRA) survey 2018:** Participation in national surveys helps to know our rank at national level and it helps to improve quality. The Director intimated to the committee about the participation in the Business Today-MDRA Best Business Schools ranking 2018. The parameters broadly cover nine sections i.e. Institute Profile, Student Diversity, Fees & Funding, Selection Process, Learning Experience, Living Experience, Future Orientation, Placement Performance and Contact Details. Prof. Tanuja Dubey will be responsible to provide the data

5. The house was then open for any additional points.
6. There being no other points, IQAC meeting was closed.

Member Secretary